FOA Collaborative Projects Program

**Expression of Interest Form**

Innovation Support Program (ISP) Projects

This project type is for significant Learning Design and Production project work. It does require official endorsement before submission.

To lodge an Expression of Interest for an Innovation Support Program Project, please fill out the form below and **email it to your Director of Education or delegate**. Directors of Education will submit a list of all department/school projects twice yearly. **We do not accept EOIs in this category direct from teaching staff.**

If you need more information about the different project categories in the CPP, or about the CPP process in general, please visit the Arts Learning & Teaching Hub [lt.arts.mq.edu.au/about/cpp/](https://lt.arts.mq.edu.au/about/cpp/)

**Consultation Requirement & Department/School Support**

EOIs in this project category require applicants to seek endorsement for their proposed project from their relevant Director of Education/nominee and their relevant Head of Department/nominee. Please refer to *Section C* of this form.

**Section A: Applicant Details**

For team projects with multiple applicants, please list the details of all team members.

1. Name:

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1. Position:

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1. Department/School:

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1. Email address:

If there is more than one applicant, please indicate which applicant we should contact to advise of the EOI outcome.

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**Section B: Project Details**

1. List the unit or units that are associated with your proposed project

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1. Describe your project idea. Where possible, please include the proposed project rationale, methodology (if known), examples of outcomes/deliverables, and the project stakeholders (e.g., students). Feel free to attach any examples or refer/link to existing, similar outcomes.

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1. Are there any external stakeholders likely to be participating/involved in the proposed project? (e.g., workplace supervisor)

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1. What is the estimated timeframe during which you intend to complete the proposed project? Are there any firm deadlines that apply? Please list dates, if possible (e.g., (6 months, March - September)

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1. Is there any existing or anticipated funding attached to the proposed project? And if so, are there any conditions associated with this funding? (e.g., a deadline by which the project funding must be disbursed).

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**Section C: Project Endorsement**

This project is endorsed by the relevant Director of Education/nominee and your relevant Head of Department/Dean of School/nominee

Name, signature and email address of **Director of Education/nominee**:

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Name, signature and email address of **Head of School/nominee**:

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Date:

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